

Refund & Repayment Policy

Students receiving military financial aid should contact the MVRC team with the University of West Florida regarding the effect on financial aid eligibility prior to withdrawing.

Refunds Prior to the Scheduled Start Date of Lesson

The tuition is refunded for each lesson withdrawn from prior to the scheduled start date of the lesson. A ***Withdrawal Request Form*** must be submitted prior to the scheduled start date of the next starting lesson to be eligible. Refunds will not be issued for the following items:

- ***TeacherReady Application Fee.***
- ***Books.***
- ***Technology Fee.***
- ***CG-10 Application Fee(s).***
- ***Field Placement Fee.***
- ***FTCE Exam or Other State Certification Exam Fee(s).***
- ***Fingerprinting Fee(s).***

Refunds of tuition fees for any lesson which the student did not participate may be granted in instances of withdrawal from the TeacherReady program under the following conditions:

1. Involuntary call to active military duty
2. Death of the student or death in the immediate family (parent, spouse, child, sibling)
3. Illness of the student of such duration or severity, as confirmed in writing by a physician, that completion of the lesson is precluded
4. Exceptional circumstances that could not have been foreseen and were beyond the control of the student, as approved by the University refund committee.

Refunds after the Scheduled Start Date of Lesson - Withdrawals

A. There are no refunds issued for a lesson after the scheduled start date for the individual lesson due to a request to withdrawal from the program.

Official Withdrawal Date - the date you are officially withdrawn from the TeacherReady program.